



UNIDAD DE PROTECCIÓN A LA CAPA
DE OZONO - MÉXICO

“MAIN MEETING OF THE OZONATION NETWORK FOR THE LATIN AMERICA AND THE CARIBBEAN”

OCTOBER 6 - 8 2010. Mexico, D.F.

LOGISTICS INFORMATION GUIDE



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Place and date of the Meeting

The meeting will take place from October 6 to 8, 2010, Camino Real Hotel, Santa Fé, México City.

Language

Spanish is the official language and the main language for nearly all the habitants of the city. However, due to their metropolis character, from its pre-hispanic origin, indigenous languages or foreign languages, mainly English, can be heard regularly.

The working languages for the Meeting are Spanish and English and there will be simultaneous interpretation.

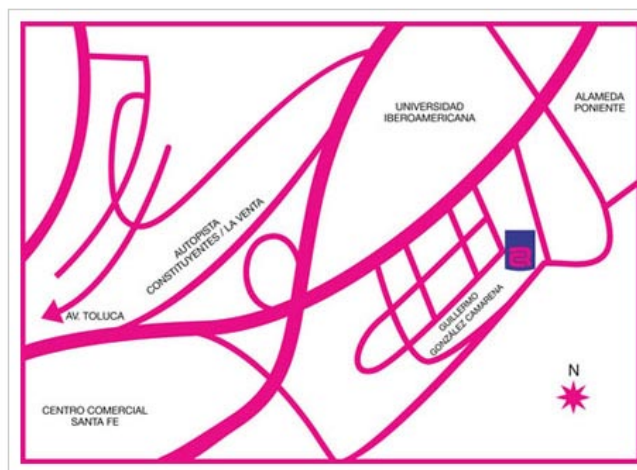
Meeting Organizers

- United Nations Environment Programme (UNEP/ROLAC).
- Ozone Layer Protection Unit Mexico.

Hotel Information

UBICACIÓN

LOCALIZACIÓN



Check in – 15:00 Hrs
Check out – 13:00 Hrs

Camino Real Hotel (Santa Fé)

González Camarena No. 300,

Col. Centro Ciudad Santa Fe

01210, México, D. F.

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Mexico D.F. Information

Mexico City is located in the center of the country, bounded by mountains within the remains of an ancient lake at an average altitude of 2,300 meters above sea level. Being located in the historical and geographical center of the country, the capital is connected by land to all its destinations. Its average altitude is 2,235 meters above sea level.

Weather in Mexico City

Mexico City has an average temperature of 16°C, which can range between 11 and 24°C. The main variations are along the day: cool in the early morning and evening and warm during the day.

General Information

All participants who have confirmed their participations will have a reservation made as part of UNEP/ROLAC group. In the case of participants sponsored by UNEP, the rooms have been booked and paid in advanced. Also, **breakfast, coffee, lunch, dinner** and respective taxes will be covered by UNEP. Participants should make the check out on their own and should cover personal charges such as: room service, telephone and laundry.

Travel Documents

The documentation that visitor is required to enter Mexico is:

Photo ID (eg. driver's license)

Corresponding Visa (if necessary, see attached list, page 8)

Passport

Tourist immigration form. This document has two parts: It is the authorization by the Mexican government to visit Mexico. It is issued free of charge, airlines usually have then available at the time of check in for your flight, this form of migration can be extended for 180 days. Some advices related to this document are:

Try not to lose the blue copy which will be delivering to you with the official stamp after passing the immigration formalities. You must surrender to authorities so as to leave the country. Note down your tourist immigration form number and keep it in a safe place. Do not mutilate or mistreat your copy; remember you must give it to the authorities to leave the country.

If you need a visa, you can obtain it at Mexican embassies and consulates in the country of origin. Its validity is for 90 days. It may be renewed if necessary.

Mexico does not require vaccines to enter the country.



Flight ticket and per diem supplement

Those who receive financial support provided by UNEP, the route and the electronic key will be sent in advance to print your ticket.

In order to deliver the correspondent supplement per diem in accordance with UNEP rules, participants will be required to submit UNEP staff the following documents:

- A copy of your Passport (include a copy of the sheet with the photo of the participant)
- Original boarding pass of your flights

Taxes

It has been ensured that in all air tickets sponsored by UNEP, the airport departure tax of the country of origin has been paid.

Medical Requirements

The meeting participants should travel in good health conditions or take with them their regular medication. In case of medical emergency, the participant must have an international health insurance or pay their expenses.

Exchange rate

The currency use in Mexico is the peso. The official exchange rates in local banks are as follows:

CURRENCY RATE	AMOUNT	EQUIVALENT IN MEXICAN PESOS	
		SALE	BUY
U.S. Dollar	US \$1	\$13.00	\$12.90
Euro	€ 1	\$ 16.37	\$16.63

Exchange rate at September 10, 2010



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Airport-Hotel Transportation

Benito Juárez International Airport is approximately 1:30 hours away from the Hotel. This calculation was performed on a traffic-free time (traffic of Mexico City is very unpredictable, and peak hours are varied and very extensive). Furthermore, the approximate cost of a taxi from the airport to the hotel, range from US\$30 – 40 U.S. Dollar.

Transport

Staff from the Protection of Ozone Layer Unit from Mexico, will support by receiving the participants at the airport with a banner sign and will assist the participants in making sure that a taxi transfer them to the hotel meeting. Each participant must arrange their transfer hotel-airport at the hotel reception.

Security in Mexico

Mexico City is in Phase I – Precautionary level according to the United Nations Safety Department, so we recommended all the participants to take the necessary precautions when you are outside the hotel.

On this regard, we recommended the use of authorized positions taxis known as “Taxi Site” located outside the airport terminal (1 and 2), as well as in all places of the city, or use taxis authorized by the hotel. DO NOT TAKE other kind of taxis due to the high rate of kidnappings. Additionally, we recommended using only ATMs in Banks or hotels.

Phone calls

The Mexico City Code is 55 and the country code is 52, so if you need to call to the City from the interior of the country you have to dial 01 + 55 + local number. If you need to call from abroad you have to dial +52 + 55 + local number.



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Contacts

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Countries who required visa to enter Mexico/ Países que requieren visa para entrar a México

Country/País	Ordinary Passport/ Pasaporte ordinario	Official Passport/ Pasaporte Oficial
Antigua Barbuda	YES (USD.36.00)	YES
Argentina	NO	NO
Bahamas	NO	YES
Barbados	NO	NO
Belice/Belize	NO	YES
Brasil/Brazil	YES (USD.36.00)	NO
Bolivia	YES	NO
Colombia	YES	NO
Costa Rica	NO	NO
Chile	NO	NO
Cuba	YES (USD.36.00)	YES
Dominica	YES (USD.36.00)	YES
Ecuador	YES (USD.36.00)	YES
El Salvador	NO	NO
Grenada	YES (USD.36.00)	YES
Guatemala	YES	NO
Guyana	YES (USD.36.00)	NO
Haiti	YES (USD.36.00)	YES
Jamaica	NO	NO
Nicaragua	YES	NO
Paraguay	NO	NO
Panamá	NO	NO
Perú	YES	NO
República Dominicana	YES	YES
St. Kitts	YES (USD.36.00)	YES
St. Lucia	YES (USD.36.00)	NO
St. Vincent	YES (USD.36.00)	NO
Surinam/Suriname	YES (USD.36.00)	YES
Trinidad & Tobago	NO	NO
Uruguay	NO	NO
Venezuela	NO	NO
USA	NO	NO
Alemania/Germany	NO	NO
Comunidad Europea/European Community	NO	
(Eslovaquia, Estonia, Letonia, Luxemburgo, Malta, Polonia, Rep. Checa, Liechtestein)	--	YES
Inglaterra/England	NO	NO

Please note that any citizens who holds a valid USA tourist visa stamped in his/her ordinary passport, is not required a visa to enter Mexico. CABE SEÑALAR QUE CUALQUIER EXTRANJERO DE CUALQUIER NACIONALIDAD QUE TENGA UNA VISA VIGENTE DE LOS ESTADOS UNIDOS DE AMERICA NO REQUIERE VISA PARA MEXICO EN PASAPORTE ORDINARIO. www.sre.gob.mx

